



DeKalb County Community Foundation

475 DeKalb Avenue, Sycamore, IL 60178

815-748-5383 815-748-5873 fax

www.dekalbccf.org

EMERGENCY GRANT GUIDELINES

Emergency Grants are available to assist local organizations in need of funding to meet emergency needs or for special time-sensitive projects. Emergency Grants are typically \$250 to \$2,000. A request for Emergency Grant funding can be made at any time.

EMERGENCY GRANT PRIORITIES & ELIGIBILITY

Emergency Grants assist nonprofits and community governmental organizations with an urgent funding need created by an unforeseen event that has or will significantly interrupt essential services. *Preference is given to organizations having 501(c)3 status as recognized by the IRS.*

EMERGENCY GRANT RESTRICTIONS

While the Community Foundation remains flexible in trying to meet community needs, in general, Emergency Grants are not generally awarded for:

- Items considered part of the organization's general operating expenses
- Support of ongoing program costs
- Direct personnel expenses associated with on-going programs
- Meeting budget shortfalls
- Providing direct financial assistance to individuals
- Costs associated with programs or services provided to citizens outside of DeKalb County, IL
- Sectarian or religious purposes
- Any political campaign or to support attempts to influence legislative issues of a governmental body
- Support for transportation, competition, awards, or field trips for school or organizations

APPLYING FOR AN EMERGENCY GRANT

Organizations must submit an Emergency Grant Application, available as a download from the website (www.dekalbccf.org). Read the application carefully and submit all requested information. There is no deadline to apply for an Emergency Grant. A request for Emergency Grant funding can be made at any time. Requests are reviewed on an as needed basis and a decision is usually made within two weeks from receipt of the application. Program staff may contact applicants for further information. For more information, please contact the Grants Director, Tiffany McQueen Lewis tiffany@dekalbccf.org or Grants Manager, Marc Hooks m.hooks@dekalbccf.org, or call 815-748-5383.

The DeKalb County Community Foundation operates without regard to race, creed, color, sex, religion, marital status, age, national origin, ancestry, political affiliation, sexual orientation, disability or veteran status. All projects benefitting from Community Foundation grant funds must adhere to the same policy.